

**TOWN OF POLK  
TOWN BOARD MEETING MINUTES  
SEPTEMBER 11, 2008**

**I. Call meeting to Order at 7:30 p.m.**

**A. Official Meeting Notice** - Chairman Heppe called the meeting to order at 7:30 p.m.. Chairman Heppe verified notice was sent to the West Bend News, Hartford Times Press, WBKV, WTKM, Milwaukee Journal Sentinel and posted on the website and at the Town Hall, Highway View School and Cedar Lake Hills bulletin boards.

**B. Roll Call** - Members present: Chairman W. Heppe, Supervisor H. Groth, Treasurer S. Kissinger and Clerk C. Whelan. Supervisor T. Merten was excused. See lists of guests. (Page # ).

**C. Approval of the Town Board Minutes for August 12, 2008 -**

Motion made by Supervisor Harold Groth to approve the Town Board minutes for August 12, 2008, seconded by Chairman W. Heppe. Motion carried.

**D. Public Presentation (15 Minutes) - None**

**II. Unfinished Business -Discussion/Possible Action on the Following**

**A. Operators' Licenses. (See list-Page # )**

Motion made by Supervisor H. Groth to approve the operator license for Jacqueline Winkels, and Kelly Ann Webber, seconded by Chairman W. Heppe. Motion carried.

**B. Abandon Road in Mayfield a portion of Polk Street Between Water St. and Tillie Lake Road -**

Chairman W. Heppe advised he had heard from one adjacent resident, who was in favor and another who wanted the Town to remove the blacktop on the abandon road and was also in favor. Chairman Heppe will contact our attorney to continue the process.

Supervisor H. Groth motioned to lay over this item until we hear from the Town's Attorney, seconded by Chairman W. Heppe. Motion carried.

**C. AT&T equipment upgrade of antennas and addition of another radio cabinet at 2658 Slinger Road and at 3035 Hwy. C. Tax Keys T9-0957 & T9-0492. Sections 32 & 13, Zoned A-1 Agriculture -**

Motion was made by Supervisor H. Groth to approve the AT & T upgrade and cabinet addition contingent upon receipt of removal bond and any other documents needed from AT & T upon the recommendation of the Plan Commission. Motion was seconded by Chairman W. Heppe. Motion carried.

**D. Final CSM for two lots of 1.579 and 2.777 acres out of a 4.356 acre parcel for Keith Brown, 3176 Hwy. 175, Slinger, zoned R-1 Residential. Tax Key T9-0822-00A. Section 27 -**

Motion was made by Supervisor H. Groth to table the final Certified Survey Map for Keith Brown upon the recommendation of the Plan Commission, to receive more information from SEWRPC. Questioning if the land division can be obtained as to whether or not the land division would cause the loss of legal nonconforming status for the duplex. Motion was seconded by Chairman W. Heppe. Motion carried.

**E. Business Use Application for Scott Schoeckert d/b/a Ultimate Automotive, LLC, to operate a used car sales lot at 4350 Hwy. 60, Slinger. Tax Key T9-0603-00A. Section 16, Zoned B-1 Business -**

Motion was made by Supervisor H. Groth to approve upon the recommendation of the Plan Commission, the operation of a used car sales lot at 4350 State Hwy. 60, Slinger for Ultimate Automotive, LLC. Motion was seconded by Chairman W. Heppe. Motion carried.

**F. Final CSM for a 3-lot land division out of approximately 39 acres for Pioneer Plaza business development, Pioneer Plaza LTD, owner, 3230 Pioneer Rd., Richfield. Tax Keys T9-1062, T9-1063, & T9-1064. Section 36, Zoned B-1 Business -**

Motion was made by Supervisor H. Groth to approve a three-lot Certified Survey Map for Pioneer Plaza upon the recommendation of the Plan Commission contingent upon a private road agreement be drawn up by the Town's Attorney and signed by all parties, and satisfaction of any other concerns that may be raised by the Town's Attorney. A Storm water Management Agreement be in place and all fees are paid by Pioneer Plaza LTD. Motion was seconded by Chairman W. Heppe. Motion carried.

**G. Final CSM for two lots of 1.87 acres and 2.72 acres out of a 4.59 acre parcel for owner Steve Yahr at 3104 Pioneer Rd. Tax Key #T9-1066-00A. Section 36, Zoned B-1 Business -**

Motion was made by Supervisor H. Groth to approve a two-lot Certified Survey Map for Steve Yahr, upon the recommendation of the Plan Commission. Motion was seconded by Chairman W. Heppe. Motion carried.

**H. Multi-Jurisdictional Comprehensive Plan -**

Motion was made by Supervisor H. Groth to approve the corrections to the Town of Polk Comprehensive Plan - 2035 review of draft Chapter 1 through Chapter VII upon the recommendation of the Plan Commission. Also to ask Nancy Anderson from SEWRPC to attend the Plan Commission meeting after all thirteen chapters were received and reviewed. Motion seconded by Chairman W. Heppe. Motion carried.

**I. Zoning Violations -** Chairman W. Heppe advised that the concrete driveway on Sherman Drive will be removed within 10 days.

**J. American Red Cross Statement of Agreement for the Use of Facilities as Mass Care Shelter -**

Motion was made by Supervisor H. Groth to approve the American Red Cross Statement of Agreement of the Town Hall as a mass care shelter, seconded by Chairman W. Heppe. Motion Carried.

**K. Bid proposal from Wolf & Associates, Inc. dated August 12, 2008 -**

Motion was made by Supervisor H. Groth to approve the work to be done on the low spots and holes on Sherman Road immediately west of the Highway 41 bridge and at the intersection Pioneer Road and Scenic Road.

**V. Financial -**

**A. Treasurer's Report -**

Motion made by Supervisor H Groth to approve the Treasurer's Report for September 11, 2008, seconded by Chairman W. Heppe. Motion carried.

**B. Review of Revenues & Expenditures -**

Motion made by Supervisor H. Groth to approve the revenues and expenditures through September 11, 2008, seconded by Chairman W. Heppe. Motion carried.

**C. Approval of Checks and Payroll -**

Motion made by Supervisor H. Groth to approve the payables and payroll, seconded by Chairman W. Heppe. Motion carried.

**VI. Other Business**

**A. Correspondence to be Review - Commissioner of Railroads - Dept. of Revenue's letter of August 15, 2008, Edgerton, St. Peter & Rosenfeld's letter dated August 27, 2008, Wisconsin Dept. of Transportation's letter dated August 27, 2008, Email from Gordon Flesch dated August 19, 2008**  
The Town Board reviewed the correspondence.

**1. Fire Department Report - Jackson Fire Report - July 2008 -**

The Town Board reviewed the July 2008 Jackson Fire Report.

**2. Fire Department Report - Slinger Fire Depart. 2<sup>nd</sup> Quarter 2008 -**

The Town Board reviewed the 2<sup>nd</sup> Quarter report from Slinger Fire Department.

**B. Road Matters - Discussion & Possible Action on Road Matters - None**

**VII. Adjournment** -Motion was made by Supervisor H. Groth to adjourn at 7:45 p.m., seconded by Chairman W. Heppe. Motion carried unanimously by voice vote.

Respectfully Submitted,

Catherine Whelan, Town Clerk

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